

Education

Massachusetts College of Art

2002 Concentration in Design

Rhode Island School of Design

2015 Division of Continuing Education
Certificate in Graphic Design

Skills

General

Design
Conceptual Development
Problem Solving
Package design
Prepress
Printing
Photo retouching

Traditional

Drawing & Illustration
Hand lettering
Silk Screening
Letterpress
Sewing
Bookmaking

Digital

Adobe Creative Suite
Microsoft Office
Mac
Windows
Linux Mint
HTML & Wordpress

Affiliations

AIGA

2016 – Present
Rhode Island Chapter
Contributing Member

AngelIndustrial

1998 – 2006
Artist Collective | Boston, MA
Performer, Artist, CoConspirator

Experience

Graphic Designer / Prepress Technician

Minuteman Press | Providence, RI
2011 – Present

In house graphic designer, responsible for the creation of print ready designs ranging from business collateral to invitations and posters. As a prepress technician made sure every file received printed correctly and efficiently. Maintained a digital archive of customer files. Familiar with direct to plate technology and high speed digital presses as well as all bindery equipment. Assumed leadership role in absence of the owner / manager.

Prepress Technician / Customer Service Representative

Allegra Print and Imaging | Providence, RI
2008 – 2011

Worked in a consultative sales capacity, interacting with clients to determine printing needs and accurately quote jobs. Oversaw the intake and preflight of all customer supplied files. Design and produce custom print pieces for clients. Ensured that all jobs were output correctly and set up to maximize print efficiency. Organized and archived all files. Maintained a PDF based digital workflow. Troubleshoot file printing issues with Production Manager and Pressman. Output to a variety of devices including: platemaker, color toner device, and roll fed large format printer.

Bike Messenger

Breakaway, US Ground | Boston, MA
2005 – 2008

Unstoppable two wheeled force of delivery madness. Battled cabs and busses for supremacy.

Freelance Production Artist

Reebok | Canton, MA
2004 – 2004

Freelance production artist providing support for designers in the apparel and headwear departments. Illustrated and recolored artwork according to sports team or design. Produced technical packets calling out specific details for production facilities.

Customer Service Representative

Copy Cop | Chestnut Hill, MA
1997 – 2004

Assisted customers with printing and copying needs. Produced typesetting, layout and design. Participated in all aspects of design process from conceptualization to production. Preflighting and troubleshooting customer files. General desktop production including scanning and proofing. Operated and maintained digital color output devices. Maintained inventory and ordered supplies. Tracked pickup and delivery of jobs to customers and other stores